

Union Springs Central School District
Superintendent's Office
239 Cayuga Street
Union Springs, NY 13160

APPLICATION FOR EMPLOYMENT
FOR TEACHER/TEACHER ASSISTANT/ADMINISTRATION

NAME _____

LIST POSITION(S) FOR WHICH YOU ARE
APPLYING:

1)

2)

RECEIVED: _____

AREA: _____

INTERVIEW: _____

DATE OF APPLICATION _____

UNION SPRINGS CENTRAL SCHOOL DISTRICT

Is An Equal Opportunity Employer

EQUAL EMPLOYMENT
OPPORTUNITY IS THE LAW:
DISCRIMINATION IS PROHIBITED
BY THE CIVIL RIGHTS ACT OF
1964, THE AGE DISCRIMINATION
IN EMPLOYMENT ACT AND THE
EQUAL PAY ACT.

Title VII of the Civil Rights Act of
1964, The Age Discrimination
in Employment Opportunity Commis-
sion, prohibit discrimination
because of race, color, religion,
sex, national origin or age by
employers, labor organizations,
employment agencies and joint
labor-management committees for
apprenticeship or training. Any
person who believes he or she has
been discriminated against should
contact the Equal Employment
Opportunity Commission.

Other Documents Required With This Application:

- 1) Resume
- 2) Copy of Certificate(s)

PERSONAL INFORMATION

FULL NAME--LAST, FIRST, MIDDLE		OTHER SURNAMES USED	
PRESENT ADDRESS--STREET	CITY	STATE AND ZIP CODE	TELEPHONE
DO YOU HAVE THE LEGAL RIGHT TO ACCEPT EMPLOYMENT IN THE U.S.? <input type="checkbox"/> YES <input type="checkbox"/> NO		REFERRED TO BY	TEACHER RETIREMENT #

EDUCATION

SCHOOLS	NAME	LOCATION	NO. YEARS ATTENDED	GRADUATED YES / NO	DEGREE	MAJOR SUBJECTS	GRADE POINT AVG.	CLASS RANK
COLLEGE								
COLLEGE								
GRADUATE								
OTHER								

CERTIFICATION

TYPE OF CERTIFICATION HELD _____	STATE OF ISSUE _____
# _____	EXPIRATION DATE _____
DATE OF AVAILABILITY _____ SUBJECT/AREA OF CERTIFICATION _____	
ARE YOUR CREDENTIALS ON FILE IN A PLACEMENT OFFICE _____	
WHERE _____ FILED UNDER WHAT NAME _____	
ACTIVITIES YOU CAN DIRECT OR COACH _____	
DO YOU HAVE ANY RESTRICTIONS OR OBLIGATIONS THAT WOULD PREVENT YOU FROM WORKING CONSISTENTLY OR ARRIVING TO WORK ON TIME? _____ IF SO, PLEASE ELABORATE _____	

REFERENCES

- 1.
- 2.
- 3.
- 4.
- 5.

EMPLOYMENT HISTORY
(Account For All Time Last 10 Years)
 PRESENT OR LAST EMPLOYER

NAME OF EMPLOYER			TELEPHONE	
ADDRESS - STREET		CITY	STATE AND ZIP CODE	
IMMEDIATE SUPERVISOR				
EMPLOYMENT DATES (MO. AND YR.) FROM: TO:	TITLE OF POSITION	SALARY - START \$	SALARY - END \$	
REASON FOR CHANGE OR LEAVING				
DESCRIPTION OF DUTIES				

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ADDRESS - STREET		CITY	STATE AND ZIP CODE	
IMMEDIATE SUPERVISOR				
EMPLOYMENT DATES (MO. AND YR.) FROM: TO:	TITLE OF POSITION	SALARY - START \$	SALARY - END \$	
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REASON FOR CHANGE OR LEAVING				
DESCRIPTION OF DUTIES				

ADDITIONAL INFORMATION	
<i>(Please List Any Additional Employment or Any Information You Believe Would be Helpful)</i>	

HAVE YOU BEEN CONVICTED OF A CRIME? <input type="checkbox"/> YES <input type="checkbox"/> NO CONVICTION DOES NOT AUTOMATICALLY DISQUALIFY YOU FROM EMPLOYMENT CONSIDERATION

<p>The facts set forth above in my application for employment are true and complete. I understand that if I am employed, any false statements on this application shall be considered sufficient cause for dismissal. I hereby authorize Union Springs Central School to determine my suitability and justification for employment, to contact any or all of my previous employers and otherwise to investigate my character, general reputation, personal characteristics, work habits, skills and/or abilities through any credit bureau, credit agency or other consumer information agency of its choice. I authorize persons, schools and employers named in this</p>	<p>application to provide Union Springs Central School with any relevant information that may be required to arrive at any employment decision. In connection therewith and in consideration of the undertaking of Union Springs Central School to review this application for employment and to consider me for hire, I hereby release and acquit Union Springs Central School from any liability whatsoever for any damage which I may suffer or sustain by reason of its use of any such report or information.</p> <p>APPLICANT'S SIGNATURE _____</p> <p>DATE _____</p>
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