

**UNION SPRINGS SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING**

**AGENDA**

**January 23, 2018  
MS/HS Library  
7:00 pm**

**Pledge of Allegiance**

**Appointment of Clerk Pro Tem**

**Acceptance of the Agenda and Minutes**

Appointment of Clerk Pro Tem – Marge Robbins.....	1.1
The agenda for the January 23, 2018 Meeting .....	1.2
The minutes of the December 11, 2017 Regular Meeting, December 14, 2017 Special Meeting and January 8, 2018, Board Workshop.....	1.3

**Convene Regular Meeting**

**Verbal Communication**

It is the practice of this Board to encourage the community to use this portion of the meeting to share information and concerns with board members. Individuals wishing to address the Board are asked to **sign up in advance** before the meeting or at the beginning of the meeting, giving their name and address to the Board Clerk. Names will be placed on a speakers list and speakers will be called in the order signed up. Speakers are asked to keep their remarks to 5 minutes. Questions raised in “verbal communications” may be referred to the Superintendent to prepare a response by the next morning. The questions will be requested in writing to ensure clarity. At the discretion of the Board President, inaccurate information may be given a response.

**Comments from Visitors**

**Superintendent’s Report:**

**Presentations & Reports to the Board:**

- ❖ **Middle School Organization**
- ❖ **High School Programming**
- ❖ **2018-2019 Budget Development: Projections & Capital Outlay Proposals**

**School Board ACTION – NEW BUSINESS**

MOTION, to adopt all District, Instruction and Business Resolutions as presented:

Instruction

CSE Recommendations .....	2.1
2018-2019 High School Course Handbook.....	2.2

Business

Approve Change Orders.....	3.1
Accept Donation – Family of Clifford Lucas.....	3.2
Modify Cayuga, A.J. Smith & Middle School Grade Configurations for 2018-2019.....	3.3
Approve Loan of Instruments to Weedsport Central School.....	3.4
Approve New Elective HS Course – <i>Interior Design</i> .....	3.5
Approve District Application for Experiment in Organization Change – Middle School...	3.6
Accept Treasurer’s Reports – November, December 2017.....	3.7

MOTION to adopt all Personnel resolutions as presented:

Personnel

Approve End of FMLA – J. Bacon.....	4.1
Approve End of FMLA – L. Stupp.....	4.2
Approve Continuation & End of FMLA – M. Albrecht.....	4.3
Approve Volunteer Coaches – A. Kalet & C. Walker.....	4.4
Approve 2017-2018 Spring Coaches.....	4.5
Approve Masters Degree Step Increase – E. Reed.....	4.6
Appoint Non-Certified Sub Teacher/Substitute Teacher Aide & Clerk – C. Sanford.....	4.7
<i>Approval of 2018 Spring Continuing Education Instructors</i> .....	4.8

**Adjournment**



UNION SPRINGS SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

MINUTES, of a Regular Meeting of the Union Springs School District Board of Education held on January 23, 2018, at 7:00 p.m. at the MS/HS Library.

Members Present: Jeffrey Culver, Ann Marie Daum, Robin McKay, Randy Morehouse, Barry Schwarting, Mary Seitz, Daniel Testa

Members Absent: Carol Quill and Tom Weaver

Others Present: Jarett Powers, Marge Robbins, Sheila LaDouce, Chuck Walker, Mike Wurster, Katie Graham, Todd Salls, Brian Trott & Mike Pena (Clark Patterson Lee), Colleen Heinrich, Esq.

**Pledge of Allegiance**

Board President Barry Schwarting called the meeting to order at 7:00 p.m.

**Appointment of Clerk Pro Tem**

**Motion by: Ann Marie Daum                      Seconded by: Daniel Testa**

1.1 RESOLVED, that the Board of Education appoints **Marge Robbins**, as Clerk Pro Tem in the absence of the Board Clerk.

**Carried: 7-0**

**Motion by: Jeffrey Culver                      Seconded by: Mary Seitz**

**Acceptance of the Minutes & Agenda**

1.2 RESOLVED, that the Board of Education accept the agenda of the January 23, 2018 Board meeting.

1.3 RESOLVED, that the Board of Education accept the minutes of the December 11, 2017 Regular Board Meeting, the December 14, 2017 Special Meeting and the January 8, 2018 Board Workshop.

**Carried: 7-0**

## **Convene Regular Meeting**

### **Comments from Visitors**

#### **Jackie Scholz**

Jackie Scholz, parent and community member, read a prepared statement and addressed the Board of Education on the issue of cyber-bullying and the DASA (Dignity for All Students Act) zero tolerance policy of the district. Ms. Scholz voiced her concerns on these issues and the need for the district to act on them as they are reported.

#### **Paul Hesse**

Paul Hesse, parent and community member, also addressed the Board of Education on the issue of cyber-bullying and requested that the district focus on cyber-bullying prevention. Mr. Hesse read a prepared statement and then handed in a DASA complaint to Middle School Principal Mike Wurster.

### **Superintendent's Report: Presentations/Reports to the Board**

- ❖ **Middle School Organization**
- ❖ **High School Programming**
- ❖ **2018-2019 Budget Development: Projections & Capital Outlay Proposals**

#### **Brian Trott & Mike Pena – Clark Patterson Lee**

Brian Trott, VP of Clark Patterson Lee Architects and Mike Pena, MEP Coordinator presented a proposal to the board members on a \$100,000 Capital Outlay Project for 2018-19 to replace the water heaters, water storage tank and associated plumbing fixtures at the Middle/High School facility. Brian walked through the timeline and NYSED approval process for these projects. The board agreed that this should be the focus for the 2018-2019 \$100,000 Capital Outlay Project and requested that Brian start the process of preparing the documentation to go to NYSED Facilities and Planning.

Brian also proposed an additional \$100,000 Capital Outlay Project for the following year to address the replacement of the main water pipe to the Middle/High School Building from Route 90.

Brian continued with a presentation for a potential proposed project to renovate the Bus Garage. With a projection of approximately \$1.2 million, the following work could be addressed:

- replace fuel tank
- 10 foot concrete apron around bus parking area
- clean-up of the retention pond
- replace oil separator
- new overhead doors
- new asphalt on parking area
- LED lighting inside and outside
- Security camera
- Water softener

Brian reviewed the timeline for necessary architectural scope, SEQR and legal work that would be reported to NYSED prior to their approval of the project. It was estimated that if the initial documentation was accepted that it would be probable to have this as a proposition to the voters as part of the budget vote in May 2018. If approved by the community the construction could possibly start in the summer of 2019.

### **Cayuga Elementary Enrollment**

Sheila LaDouce, Principal of Special Programs, updated the board on the projected enrollment for the Pre-K through 4<sup>th</sup> grades for the upcoming year. Pre-K and Kindergarten pre-registration is scheduled for March 28, 2018. Sheila discussed the probable sections needed by grade level based on our declining class sizes. She will update the board after pre-registration occurs.

### **Middle School Organizational Change 6-8 Building**

Mike Wurster, Middle School Principal, presented the need for a Middle School Organizational Change approval in order to successfully run a 6-8 Middle School with our current staff. Mr. Wurster expressed that some of the teaching staff is certified to teach grades 1-6 in their content area and others are certified to teach 7-12. Applying for this change allows a teacher certified for 7-12 to teach the same content area for grades 5 & 6. Those teachers certified for grades 1-6 could then also teach 7-8 coursework in the same content area. The approved application would be for five years which would provide time for the current staff to take the two required courses to enhance their certification. With this plan in motion, current staffing schedules could continue at full-time status.

### **Perennial Math Competition**

Mr. Wurster also reported the results of the team and individual competitors in the Perennial Math Competition that was held on January 20, 2018, at Jordan Elbridge Schools. Fifteen students competed for the first time in the event and many 1<sup>st</sup> and 2<sup>nd</sup> place awards were earned by our students.

### **High School Program Updates**

High School Principal, Chuck Walker provided the Board of Education with the proposed 2018-2019 Courses and Course Descriptions for review. Mr. Walker highlighted the new and/or returning coursework. Chuck also discussed that if the district were to offer Drivers Education only in the summer, the district could offer four (4) of the following six (6) courses that support the board's goal of offering additional courses to support STEM:

- Transportation Systems
- Principles of Engineering
- Energy & Power
- Women in Engineering
- Materials Processing
- Advanced Materials Processing

## Superintendent's Update

Superintendent Jarett Powers provided the board members with an update on the progress that the NYS Department of Transportation has made on the request for additional signage, flashing lights and cross walk markings in front of the Middle/High School Facility on Route 90.

## School Board ACTION – NEW BUSINESS

**Motion by: Ann Marie Daum**

**Seconded by: Jeffrey Culver**

### Instruction:

- 2.1 RESOLVED, that the Board of Education approve the following **Committee on Preschool Special Education**, recommendation for the 2017-2018 school year:

#658000474

RESOLVED, that the Board of Education approve the following **Committee on Special Education**, recommendation for the 2017-2018 school year:

#610366021

#610359469

#610382736

#610359483

#610346491

#658000244

#658000243

#610416221

#610412218

#658000043

#658000102

RESOLVED, that the Board of Education approve the following **Committee on Special Education, 504 Accommodations**, for the 2017-2018 school year:

#610387042

#658000016

- 2.2 RESOLVED, that the Board of Education approve the 2018-2019 High School Course Handbook, which includes several new courses, along with past courses being reinstated and a summer driver's education course to give students more opportunities.

### Business:

- 3.1 RESOLVED, that the Board of Education approves the following change orders and directs the Superintendent and Board President to execute any documents necessary to effectuate this resolution for payment of same:

**Change Order No: P-02 (Syracusa Plumbing)**

***Locate 4" Sanitary***

**\$ 850**

**Change Order No: HVAC-01 (Syracusa HVAC)**

***Replace Mechanical System Components***

**\$ 430**

3.2 RESOLVED, that the Board of Education graciously accepts the following donation:

**Donor**

**Family of Clifford Lucas**

**Item/Purpose**

***Monetary donation: \$200***

***to help cover costs of breakfast and lunches for students.***

3.3 RESOLVED THAT:

WHEREAS, the Union Springs Central School District anticipates the completion of its elementary capital project so that the AJ Smith Elementary School will open in the fall of 2018 with a student enrollment comprised of grades Pre-K through Grade 5.

AND WHEREAS, the completion of the capital project will create the need to modify the AJ Smith Elementary Schools' student grade level registration and configuration so that the AJ Smith Elementary School will house grades Pre-K through Grade 5 in its building commencing with the 2018-2019 school year.

AND WHEREAS, this grade level registration and configuration at AJ Smith will require that grades be moved from both the Union Springs Middle School (Grade 5) and Cayuga Elementary School (Grades Pre-K – Grade 4) to accommodate the district's new grade level configuration.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Union Springs Central School District as follows:

The Superintendent is directed to take all steps necessary to submit an application to the New York State Education Department to modify the registrations of the district's current Middle School, Cayuga Elementary, and AJ Smith Elementary buildings to begin the reorganization of the various grades of the district.

3.4 RESOLVED, that the Board of Education approve the loan of the following musical instruments and cases to the Weedsport Central School District from January – March, 2018. Weedsport Central Schools will sign an agreement taking full responsibility for replacement/broken parts, damage, loss or theft of said instruments and cases while in the school districts use:

1. Flugel Horn – Silver – Yamaha YFH 2310
2. Flugel Horn – Silver – King 2020
3. Flugel Horn – Silver – King 2020

- 3.5 RESOLVED, that upon the recommendation of the Superintendent of Schools and High School Principal, the Board of Education approves the implementation of a new high school level elective (20 week) course entitled *Interior Design* to be taught by Art Teacher, Lindsay Spaziani-Gaal. The course will be dependent upon student interest.
- 3.6 RESOLVED, that upon the recommendation of the Superintendent of Schools and approval from the Union Springs Teacher Association, the Board of Education approves application to be made to the New York State Education Department to request an experimental organizational change for the Union Springs Middle School. This application will maximize the potential of staff by scheduling students to have the greatest impact and provide an option of scheduling teachers in multiple grade levels at the Middle School. The Board hereby authorizes the Superintendent of Schools to sign and file the necessary paperwork with the State Education Department to effectuate this resolution.
- 3.7 RESOLVED, that the Board of Education accept the Treasurer's Reports for November and December, 2017.

**Carried: 7-0**

**Personnel:**

**Motion by: Mary Seitz                      Seconded by: Randy Morehouse**

- 4.1 RESOLVED, that the Board of Education approved the intermittent leave of absence for **Jane Bacon** at the November 13, 2017, board meeting for medical reasons to include the use of Family Medical Leave in conjunction with the use of sick time from approximately October 3, 2017 through ~~approximately January 1, 2018~~ November 30, 2017. The return to work date was December 1, 2017.
- 4.2 RESOLVED, that the Board of Education approve the amended request for leave of absence for **Lindsey Stupp** for the purpose of child rearing to include the use of Family Medical Leave in conjunction with the use of sick time from approximately ~~November 13, 2017~~ October 19, 2017 through approximately January 2, 2018. The return to work date is January 2, 2018.
- 4.3 RESOLVED, that the Board of Education approve the request for continuation of leave of absence for **Mary Ann Albrecht** for medical reasons to include the use of Family Medical Leave in conjunction with the use of sick time from December 12, 2017 through January 17, 2018 and the return to work date is January 18, 2018.
- 4.4 RESOLVED, that the Board of Education approve the following volunteer coaches:
- Volunteer Girls Modified Basketball Coach  
**Andrew Kalet, 4491 Waldron Rd, Union Springs, NY 13160**
- Volunteer Spring Varsity & Modified Track Coach  
**Chuck Walker, High School Principal**



4.5 RESOLVED, that the Board of Education approve the following 2017-2018 spring coaching recommendations:

Dan Zdanowski	Co-Varsity Baseball Coach	Step #3	\$ 2,699.50
Mitch Fabian	Co-Varsity Baseball Coach	Step #3	\$ 2,699.50

**(Baseball Coaches approved at the November 13, 2017 board meeting)**

<b>Matt Gonio</b>	<b>Modified Baseball</b>	<b>Step #3</b>	<b>\$ 3,722.00</b>
<b>Jim Bona</b>	<b>Varsity Softball</b>	<b>Step #3</b>	<b>\$ 5,399.00</b>
<b>Tom Owens</b>	<b>JV Softball</b>	<b>Step #3</b>	<b>\$ 4,103.00</b>
<b>Jenna Hickel</b>	<b>Modified Softball</b>	<b>Step #2</b>	<b>\$ 2,822.00</b>
<b>Mark Gaffney</b>	<b>Varsity Track</b>	<b>Step #3</b>	<b>\$ 5,399.00</b>
<b>Jim Hodges</b>	<b>Assistant Varsity Track</b>	<b>Step #3</b>	<b>\$ 3,722.00</b>
<b>Janet Murphy</b>	<b>Modified Track</b>	<b>Step #1</b>	<b>\$ 1,925.00</b>
<b>Adam Presutti</b>	<b>Assistant Modified Track</b>	<b>Step #2</b>	<b>\$ 2,062.00</b>
<b>Shaun O'Connor</b>	<b>Varsity Boys Golf</b>	<b>Step #3</b>	<b>\$ 4,873.00</b>
<b>Matt Wasilawski</b>	<b>Varsity Tennis</b>	<b>Step #3</b>	<b>\$ 4,873.00</b>

4.6 RESOLVED, that the Board of Education approve Special Education Teacher, **Elizabeth Reed**, for an increase due to completion of Masters of Science in Education, from SUNY Cortland in December, 2017, to Step 2, B+42M (\$56,336) effective January 24, 2018.

4.7 RESOLVED, that the Board of Education appoint **Claudene Sanford**, 2017 State Route 326, Auburn, NY 13021, to the position of Non-Certified Substitute Teacher at the rate of \$88.00 per day, Substitute Teacher Aide and Substitute Clerk at the rate of \$10.40 per hour, effective January 24, 2018.

4.8 RESOLVED, that the Board of Education approve the following Continuing Education Instructors for the Spring 2018 session:

<b>Joe Palmiotto</b>	<b>Boater Safety Course</b>
<b>Mary Pasqua Waldron</b>	<b>Yoga</b>
<b>Carmen Reohr</b>	<b>Zumba Dance</b>
<b>Glen Gaston</b>	<b>Basic Photography</b>
<b>Kathy Zamniak</b>	<b>Jazzercise</b>
<b>Jill O'Hearn</b>	<b>Dance</b>

**Carried: 7-0**

**Call for Executive Session**

President Barry Schwarting called for an executive session for the purposes of matters pertaining to students and contract negotiations at 8:53 p.m.

**Motion by: Ann Marie Daum      Seconded by: Robin McKay**

**Carried: 7-0**

Returned to regular session at 10:12 p.m.

**Adjournment**

**Motion by: Randy Morehouse**

**Seconded by: Robin McKay**

To adjourn the Board meeting at 10:12 p.m.

**Carried: 7-0**

Respectfully Submitted,

Valerie Castiglia/Margaret Robbins  
District Clerk/Clerk Pro Tem