

**UNION SPRINGS SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
AGENDA**

**October 10, 2017
Cayuga Elementary School**

Pledge of Allegiance

Acceptance of the Agenda and Minutes

The agenda for the October 10, 2017 Meeting	1.1
The minutes of the September 25, 2017 Regular Meeting	1.2

BOARD WORKSHOP – BOARD VISIONS AND GOALS - 6:00 p.m.

DESSERT RECEPTION FOR CAYUGA ELEMENTARY SCHOOL STAFF- 7:00 p.m.

Convene Regular Meeting

Verbal Communication

It is the practice of this Board to encourage the community to use this portion of the meeting to share information and concerns with board members. Individuals wishing to address the Board are asked to **sign up in advance** before the meeting or at the beginning of the meeting, giving their name and address to the Board Clerk. Names will be placed on a speakers list and speakers will be called in the order signed up. Speakers are asked to keep their remarks to 5 minutes. Questions raised in “verbal communications” may be referred to the Superintendent to prepare a response by the next morning. The questions will be requested in writing to ensure clarity. At the discretion of the Board President, inaccurate information may be given a response.

Comments from Visitors

Superintendent’s Report:

Presentations & Reports to the Board:

- ❖ **Elementary Math Presentation – Cayuga Elementary Students**
- ❖ **Audit Presentation – Mary Beth Leeson, Cuddy & Ward**

School Board ACTION – NEW BUSINESS

MOTION, to adopt all District, Instruction and Business Resolutions as presented:

Instruction

CSE Recommendations 2.1

Business

Accept 2016-17 External Audit & Extraclassroom Activity Reports..... 3.1

MOTION to adopt all Personnel resolutions as presented:

Personnel

Approve Resignation – M. LaGuardia..... 4.1
Approve Graduate Credits/Step Increases..... 4.2
Approve End of FMLA – M.A. Albrecht..... 4.3
Appoint Certified Substitute Administrator – J. C. Abowd..... 4.4
Appoint Head Building Maintenance Person – T. Rafferty..... 4.5
Appoint 2017-2018 Winter Coaches..... 4.6
Approve Volunteer – C. Edge-Christensen..... 4.7
Amend/Rescind Step Increase – L. Spaziani-Gaal..... 4.8

Next Board Meeting:

October 30, 2017, 7:00 PM @ Middle/High School Library
Reception with Middle & High School Staff and Board of Education

Adjournment



UNION SPRINGS SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

MINUTES, of a Regular Meeting of the Union Springs School District Board of Education held on October 10, 2017, at 6:05 p.m. at Cayuga Elementary School.

Members Present: Jeffrey Culver, Ann Marie Daum, Robin McKay, Randy Morehouse (*left at 6:57 p.m.*), Carol Quill, Barry Schwarting, Daniel Testa

Members Absent: Mary Seitz and Tom Weaver

Others Present: Jarett Powers, Sheila La Douce, Chuck Walker, Mike Wurster, Katie Graham, Scott Biter, Morgan Cruz, Grace Weaver, Frank McKay, Tina Hoskins, Aaron Fikes, Jennifer Smith, Sara Mendillo, Mark Gaffney, Sarah Valentino, Patty Schwarting, Shawn Schmitt, Tara Hand, Rebecca Karcz

Pledge of Allegiance

Board President Barry Schwarting called the meeting to order at 6:05 p.m. in the art room.

Acceptance of the Minutes & Agenda

Motion by: Jeffrey Culver

Seconded by: Ann Marie Daum

- 1.1 RESOLVED, that the Board of Education accept the agenda of the October 10, 2017 Board meeting.
- 1.2 RESOLVED, that the Board of Education accept the minutes of the September 25, 2017 Regular Board meeting.

Carried: 7-0

BOARD WORKSHOP – BOARD VISIONS AND GOALS - 6:00 p.m.

The board reviewed the list of preliminary visions and goals discussed at the September 11, 2017 workshop. Superintendent Powers gave his thoughts/recommendations on several of the goals:

Education/Academics

- Agreed with ELA, Reading and Math as a critical goal. Specifically, the district needs to develop Union Springs math, health and reading curriculum. The district continues to work with BOCES on Special Education.
- More AP course offerings and improved college preparation courses will mean a change in class sizes and will be a large expense for the district, i.e., training of teachers, high costs of college board applications and wait time for approval.
- While Robotics and advanced technology are excellent programs, they also come at a very high cost to the district. These programs cost \$10,000 plus and even bigger districts have issues with raising funds to keep these programs running.
- Summer Academy will need to be at the middle/high school in the summer of 2018 due to construction and moving. This will take some extra work and resources to accomplish.

Facilities

- Superintendent Powers agrees that a 10 year plan needs to be established for facilities improvements and particularly at the bus garage. The board needs to decide where and how much they want to spend on projects per year and have a solid plan in writing.

Safety

- Superintendent Powers understands the board's discussions surrounding the possibility of a school resource officer. However, school resource officers come at a cost of approximately \$120,000 per year and he is not sure the district really has the need for this type of expense. He explained that there may be other ways to have a law enforcement presence and lessen the costs, such as the possibility of a safety officer or hall monitor with law enforcement background. He will check with the Civil Service Office to see if there is a job specification for a safety officer.
- Marge Robbins, Assistant Superintendent of Business is currently working on the district safety plans which are due for submission to the State Education Department by October 15.
- There will be coordination of random canine searches in the future.

Community Engagement & Enrollment

- Superintendent Powers reported that in the near future flyers/brochures will be produced and distributed to local realtors to outline sound features of the district to attract families to Union Springs Central Schools for possible increased enrollment.

The Board will continue goals and visions discussion prior to the next board meeting on October 30, 2017.

Comments from Visitors – NONE

❖ **Elementary Math Presentation – Cayuga Elementary Students**

Ms. Sheila LaDouce, Principal of Special Programs at Cayuga Elementary, introduced several students (Finleigh Biter, Stephen Case, Michael Culver, Jennifer Daum, Anna McKay, Matthew Norton, Amelia Schwarting, Rocco Testa and Abby Tracey) who presented to the board members and administrators, *Imagine Math* and *Big Brainz* computer learning programs from their electronic devices. Students pick up their computers each morning for the day and drop them off in homerooms at the end of each day. The board members were impressed with the programs and the students' vast knowledge of same.

Ms. LaDouce introduced several staff members in attendance to the board members and took a brief break to celebrate the staff with light refreshments.

DESSERT RECEPTION FOR CAYUGA ELEMENTARY SCHOOL STAFF – 7:15-7:34 p.m.

Convene Regular Meeting – 7:34 p.m.

**Superintendent's Report:
Presentations/Reports to the Board**

❖ **Audit Presentation – Mary Beth Leeson, Cuddy & Ward**

Mary Beth Leeson, External Auditor from Cuddy & Ward, presented the school district's audit findings and extraclassroom reports ending June 30, 2017. She handed out two revised pages for replacement in their booklets. As indicated in the management letters, there were no significant findings. She thanked Marge Robbins and her staff for their hard work in preparing materials before and during the audit and congratulated them on a clean audit.

School Board ACTION – NEW BUSINESS

Motion by: Jeffrey Culver

Seconded by: Ann Marie Daum

Instruction:

2.1 RESOLVED, that the Board of Education approve the following **Committee on Special Education**, recommendation for the **2017-2018** school year:

#610396137	#658000268
#610403197	#610378910
#658000412	#658000052
#658000131	#610404887
#658000333	#610385471

Business:

- 3.1 RESOLVED, that the Board of Education accept the 2016-2017 external audit report and extraclassroom activity reports as presented by external auditors, Cuddy & Ward.

Carried: 6-0

Personnel:

Motion by: Ann Marie Daum Seconded by: Daniel Testa

- 4.1 RESOLVED, that the Board of Education accepts the resignation of **Melissa LaGuardia** from her position as Special Education Teacher, effective October 25, 2017.

- 4.2 RESOLVED, that the Board of Education approve Graduate Credits for the following USTA employees as follows:

Name:	Sarah Valentino
Courses:	Elementary Science Instruction Content Literacy in Elementary Classroom
Grades:	A, A-
Institution:	Canisius College
Reimbursement:	Move to Step 15, B+36M (\$66,570)

Name:	Hannah Cognetti
Courses:	Assessment, Technique: Counseling School Counsel, Consul, Crisis Seminar in Field Research Fieldwork in School Setting
Grades:	A, A, A, P
Institution:	University of San Diego
Reimbursement:	Move to Step 1, B+48M (\$56,343)

- 4.3 RESOLVED, that the Board of Education approved the request for leave of absence for **Mary Ann Albrecht** at the September 25, 2017 board meeting, for medical leave to include the use of Family Medical Leave in conjunction with sick and personal time from September 18, 2017 through approximately October 13, 2017. The end of FMLA is October 4, 2017 with a return to work date of October 5, 2017.

- 4.4 RESOLVED, that the Board of Education appoint **Janet Cullen Abowd** of 1099 22nd St. NW #1008, Washington, D.C., 20037, to the position of Certified Substitute Administrator at a salary of \$250.00 per day, effective, October 11, 2017.

4.5 RESOLVED, that the Board of Education appoint **Todd Rafferty**, of PO Box 71, Genoa, NY, (*pending fingerprint clearance*) to the probationary position of Head Building Maintenance Person for a probationary period not to exceed 52 weeks to commence on November 1, 2017, and to be paid at the salary of \$56,000, prorated for the remainder of the 2017-2018 school year.

4.6 RESOLVED that the Board of Education appoint the following 2017-2018 winter coaches as follows:

Tim Darnell	Varsity Boys Basketball	Step #3	\$5,946
Scott Baran	JV Boys Basketball	Step #2	\$3,377
Marianne Viscardi	Varsity Bowling	Step #3	\$3,664
Mitch Fabian	Asst. Varsity Bowling**	Step #1	\$1,155
Mark Gaffney	Varsity Indoor Track	Step #3	\$5,946
Chuck Walker	Asst. Varsity Indoor Track	Step #3	\$3,722
Dave Cornish	Varsity Girls Basketball	Step #3	\$5,946
Jim Hodges	JV Girls Basketball	Step #3	\$4,388
Tom Owens	Modified Volleyball	Step #3	\$3,649
Kelli Morgan	Modified Volleyball	Step #3	\$3,649
Todd Salls	Modified Boys Basketball	Step #3	\$3,722
Todd Salls	Modified Girls Basketball	Step #3	\$3,722
Jim Gunnip	Modified Boys Basketball	Step #3	\$3,722
Jim Gunnip	Modified Girls Basketball	Step #3	\$3,722

****TBD, if needed upon final participation numbers.**

4.7 RESOLVED, that the Board of Education approve the following volunteer as needed: clerical, library, classroom tutor, small group reinforcement and reading support district wide (*recently approved as a non-certified substitute teacher*):

Christine Edge-Christensen, 5713 State Route 90N, Cayuga, NY 13034

4.8 RESOLVED, that the Board of Education amend/rescind the following step increase which was approved in error:

Name:	Lindsey Spaziani-Gaal
Courses:	Career & Life Planning Personal Money Management
Grades:	A, A
Institution:	Cayuga Community College
Reimbursement:	Move to Step 5, B+54M (\$61,034) Step 5, B+48M (\$60,761)

Carried: 6-0

Call for Executive Session

President Barry Schwarting called for an executive session for the purposes of the employment history of particular individuals at 7:47 p.m.

Motion by: Daniel Testa Seconded by: Ann Marie Daum

Carried: 6-0

Returned to regular session at 8:06 p.m.

Adjournment

Motion by: Jeffrey Culver Seconded by: Daniel Testa

To adjourn the Board meeting at 8:06 p.m.

Carried: 6-0

Next Board Meeting:
October 30, 2017, 7:00 PM @ Middle/High School Library
Reception with Middle & High School Staff and Board of Education

Respectfully Submitted,

Valerie Castiglia
District Clerk