

**UNION SPRINGS SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
AGENDA**

**October 30, 2017
MS/HS Library**

Pledge of Allegiance

Acceptance of the Agenda and Minutes

The agenda for the October 30, 2017 Meeting1.1
The minutes of the October 10, 2017 Regular & October 14, 2017 Special Meetings.....1.2

BOARD WORKSHOP – BOARD VISIONS AND GOALS - 6:00 p.m.

***DESSERT RECEPTION FOR MIDDLE AND HIGH SCHOOL STAFF &
SCHOOL BOARD RECOGNITION - 7:00 p.m.***

Convene Regular Meeting

Verbal Communication

It is the practice of this Board to encourage the community to use this portion of the meeting to share information and concerns with board members. Individuals wishing to address the Board are asked to **sign up in advance** before the meeting or at the beginning of the meeting, giving their name and address to the Board Clerk. Names will be placed on a speakers list and speakers will be called in the order signed up. Speakers are asked to keep their remarks to 5 minutes. Questions raised in “verbal communications” may be referred to the Superintendent to prepare a response by the next morning. The questions will be requested in writing to ensure clarity. At the discretion of the Board President, inaccurate information may be given a response.

Comments from Visitors

**Superintendent’s Report:
Presentations & Reports to the Board:**

- ❖ **Middle School Presentation**
- ❖ **Eighth Grade Trip – Date Change – May 11-12, 2017**
- ❖ **2018-2019 School Budget Development Calendar**

School Board ACTION – NEW BUSINESS

MOTION, to adopt all District, Instruction and Business Resolutions as presented:

Instruction

CSE Recommendations 2.1

Business

Accept Treasurer’s Reports –July & August 3.1
Approve Participation in Cooperative Energy Purchasing Service (NYSMEC)
for Electricity with OCM BOCES..... 3.2
Approve Participation in Cooperative Energy Purchasing Service (NYSMEC)
for Natural Gas with OCM BOCES..... 3.3
Approve Ratification of CSEA Contract 2017-2021..... 3.4
Approve Rescheduled Date – 8th Grade Trip – Boston..... 3.5
Adopt 2018-2019 School Budget Development Calendar.....3.6

MOTION to adopt all Personnel resolutions as presented:

Personnel

Approve Resignation – Cleaner – T. Coleman..... 4.1
Appoint Long-Term Certified Substitute Music Teacher – J. Stepien..... 4.2
Approve Extended FMLA – A. Franco..... 4.3
Appoint Certified Substitute Teacher – M. Diehl..... 4.4
Approve Non-Certified Substitute Teacher/Teacher Assistant – R. Hurley..... 4.5
Approve Substitute Teacher Assistant – T. DiSanto..... 4.6
Approve Volunteers –S. Clink, C. Courtney & D. Harper..... 4.7
Approve Revised FMLA – L. Stupp..... 4.8
Appoint Teacher Aide – D. Jones..... 4.9
Appoint Special Education Teacher – E. Reed..... 4.10
Appoint Certified Long-Term Substitute Teacher – M. Kelly..... 4.11
Appoint Certified Long-Term Substitute Teacher – K. Strods..... 4.12
Appoint Substitute Food Service Helper – S. St.Clair..... 4.13

Next Board Meeting:
November 13, 2017, 7:00 PM @ MS/HS Library
Reception with Facilities Staff and Board of Education

Adjournment



UNION SPRINGS SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

MINUTES, of a Regular Meeting of the Union Springs School District Board of Education held on October 30, 2017, at 6:03p.m. at MS/HS Library.

Members Present: Jeffrey Culver, Ann Marie Daum, Robin McKay, Randy Morehouse
Carol Quill, Barry Schwarting, Mary Seitz, Tom Weaver
(late arrival: 6:17 p.m.)

Members Absent: Daniel Testa

Others Present: Jarett Powers, Marge Robbins, Sheila LaDouce, Chuck Walker, Mike Wurster, Katie Graham, Gretchen Weir, Scott Biter, Meghan Francis-Biter, Randy & Jennifer Gardner, Kim Gardner, Melissa Hrycko, Michael Besner, Kaitlin & Brian Stone, Marty Mills, Lindsey Clark, Janet Murphy, Kathy Aguilar, Chris Markham, Robert Kime, Lorie Colbert, Venera Jouraeva, Darlene Graham, Kate Horbal

Pledge of Allegiance

Board President Barry Schwarting called the meeting to order at 6:03 p.m.

Acceptance of the Minutes & Agenda

Motion by: Mary Seitz Seconded by: Carol Quill

1.1 RESOLVED, that the Board of Education accept the agenda of the October 30, 2017 Board meeting.

Carried: 7-0

Motion by: Carol Quill Seconded by: Mary Seitz

1.2 RESOLVED, that the Board of Education accept the minutes of the October 10, 2017 Regular Board meeting.

Carried: 7-0

Motion by: Jeffrey Culver Seconded by: Ann Marie Daum

1.2(a) RESOLVED, that the Board of Education accept the minutes of the October 14, 2017 Special Board meeting.

Carried: 6-0

(1- Abstain – Carol Quill)

BOARD WORKSHOP – BOARD VISIONS AND GOALS - 6:00 p.m.- 6:55 p.m.

President Barry Schwarting summarized discussions with Superintendent Powers and the board members regarding visions and goals from the October 10th and September 17th board meetings. Some of the items will be short term goals and others longer range goals. He reiterated that the board needs to set goals for the evaluation process of Mr. Powers.

The board agreed that main priorities for the 2017-2018 school year should be:

1. **ELA, Reading & Math improvements**
2. **Expansion of Summer Academy, with the possibility to include Driver's Education and College Prep courses, Prep courses for PSAT's and SAT II's, and possibility for a small robotics course (to see if there is interest)**
 - a) College & Career Counselor, Hannah Cognetti will present at the second November meeting, following the college and career fair.
3. **Special Education (multi-year goal)**
 - a) The board will have several board meetings with presentations around the entire special education process. The board will learn more about the classifications, more in depth explanation on the recommendations brought to them for approval, (IEP's, 504 plans, etc.) costs, legalities and program specifics. During this process the Board would like to review duties, roles and responsibilities of the school psychologists.
4. **Facilities (multi-year goal)**
 - a) The Board Facilities committee, Superintendent Powers, Assistant Superintendent, Marge Robbins and the new Head of Building and Maintenance, Todd Rafferty, will walk facilities and devise plans for the volume of work that needs to be done in the future. Also, there will be discussions and implementation of proper training of maintenance staff, prioritizing work to be accomplished, evaluation of boilers, new radio system, accountability, etc.
5. **Five-year Succession Plan (multi-year goal)**

The board expressed safety goals at the last two meetings, but feel the work behind the goals has already been met.

During the budget process, the Board wants a reporting on the adult education programming and the errors and efficiencies in the programs.

President Schwarting received the annual request for an advertisement in the 2017-18 yearbook and the board will once again purchase a half page ad.

Convene Regular Meeting - 7:00 p.m.

Comments from Visitors - NONE

**Superintendent's Report:
Presentations/Reports to the Board**

❖ Middle School Presentation

Mike Wurster introduced 5th grade students, Alexandra Batruch, Kate Besner, Ainsley Francis-Biter, Ty Gardner, and their teacher, Christine Markham, who gave the board members a *GoMath* lesson on their electronic devices.

Mr. Wurster and Mr. Walker introduced various middle school and high school staff in attendance for the reception. Kathy Kozub of the PTO thanked the board members and presented them with gift bags for Board Recognition Week.

The board took a brief break for the staff and board recognition reception to enjoy light refreshments.

***DESSERT RECEPTION FOR MIDDLE & HIGH SCHOOL STAFF &
BOARD RECOGNITION – 7:25-7:35 p.m.***

❖ Eighth Grade Trip – Date Change – May 11-12, 2017

Mr. Wurster explained the need to change the dates of the 8th grade trip to Boston a week earlier, due to the original dates falling on Boston college's graduation week.

The trip to see a play at the Syracuse Stage was cancelled for the next day. Letters were sent home with parents. Representatives of Syracuse Stage led the teachers to believe the play content was suitable for middle school ages. However, a further review showed that was not the case and Mr. Wurster was not comfortable taking students. They will work to reschedule another show at a later time that is age appropriate.

❖ 2018-2019 School Budget Development Calendar

Superintendent Powers presented the board with the 2018-19 budget development calendar. Budget discussions will commence at the next board meeting to look into areas of efficiency. The budget process will once again be a one year long conversation and process.

School Board ACTION – NEW BUSINESS

Motion by: Jeffrey Culver

Seconded by: Tom Weaver

Instruction:

2.1 RESOLVED, that the Board of Education approve the following **Committee on Special**

Education, recommendation for the **2017-2018** school year:

#658000412
#610352069
#610409206
#610385705
#610374693
#658000319
#658000333
#658000306
#658000155
#610359362
#610389048
#658000204

RESOLVED, that the Board of Education approve the following **Committee on Special Education, 504 Accommodation** recommendation for the 2017-2018 school year:

#610389502

Carried: 7-0

(1 – Abstain – Robin McKay)

Business:

Motion by: Ann Marie Daum

Seconded by: Tom Weaver

President Barry Schwarting asked to separate out personnel item 4.6 to abstain from the vote as it is a family member.

3.1 RESOLVED, that the Board of Education accept the Treasurer's Reports for July & August, 2017.

3.2 **WHEREAS**, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, *the Union Springs Central School District* (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the *Union Springs Central School District* to participate in the NYSMEC, and authorizes and directs the Union Springs Central School District Board President to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.1048 (dollars) per kWh for a term of at least one year and no more than three years commencing May 1, 2018, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

3.3 **WHEREAS**, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, *the Union Springs Central School District* (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the *Union Springs Central School District* to participate in the NYSMEC, and authorizes and directs the Union Springs Central School District Board President to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$1.134 (dollars) per therm for a term of at least one year and no more than three years commencing May 1, 2018, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

- 3.4 RESOLVED, that the Superintendent and the Civil Service Employees Association, Inc. (CSEA), Local 1000 AFSCME, AFL-CIO met on October 17, 2017 and reached agreement on terms and conditions of employment for a successor collective negotiating agreement ("Agreement") for the period of time from November 1, 2017 through June 30, 2021; and

WHEREAS, the Association has ratified the terms of this Agreement on October 26, 2017.

NOW THEREFORE, upon the affirmative recommendation of the Superintendent of Schools of the Union Springs School District, it is

HEREBY RESOLVED, that the Union Springs School District Board of Education approves the necessary funds for the November 1, 2017 through June 30, 2021 Agreement between the Union Springs School District and the Civil Service Employees Association, Inc. (CSEA), Local 1000 AFSCME, AFL-CIO(CSEA).

The Board authorizes the President of the Board of Education and Superintendent to execute all documents necessary to effectuate this resolution.

- 3.5 RESOLVED, that the Board of Education approve the rescheduling of the eighth grade field trip to Boston, Massachusetts from May 18-19, 2017 to **May 11-12, 2017**.
- 3.6 RESOLVED, that the Board of Education adopt the 2018-2019 School Budget Development Calendar.

Personnel:

- 4.1 RESOLVED, that the Board of Education accept the resignation of **Thomas Coleman** from his position as Cleaner, effective October 30, 2017.

- 4.2 RESOLVED, that the Board of Education appoint **Jeffrey Stepien**, 54 E. Mohawk Street, Oswego, NY 13126, to the position of Long-Term Certified Substitute Music Teacher effective October 23, 2017 and to be paid at a per diem rate of \$250.11 per day.
- 4.3 RESOLVED, that the Board of Education approve the request for Leave of Absence for **Amanda Franco** for the purpose of child-rearing to include the use of Family Medical Leave in conjunction with unpaid leave from January 3, 2018 through August 31, 2018, with an expected return to work date of September, 2018.
- 4.4 RESOLVED, that the Board of Education appoint **Michael Diehl**, 5 Richardson Avenue, Auburn, NY 13021, to the position of Certified Substitute Teacher at the salary of \$95.00 per day effective October 31, 2017.
- 4.5 RESOLVED, that the Board of Education appoint **Rebecca Hurley**, 8 Grove Street, Waterloo, NY, 13165, to the position of Non-Certified Substitute Teacher at the salary of \$88.00 per day and Substitute Teacher Assistant at the salary of \$75.00 per day effective October 31, 2017.
- 4.6** Separate Motion below.**
- 4.7 RESOLVED, that the Board of Education approve the following volunteers:
- Volunteer Boys JV & Varsity Statistic Person
Shawn D. Clink, 5989 Benham Road, Auburn, NY
- Volunteer Boys Basketball Manager/Helper
Chris Courtney, 206 N. Marvine Ave., Auburn, NY
- Volunteer – Half Day Library Aide
Diane Harper, 53 Fennell St., Skaneateles, NY
- 4.8 RESOLVED, that the Board of Education approve the amended request for leave of absence for **Lindsey Stupp** for the purpose of child rearing to include the use of Family Medical Leave in conjunction with the use of sick time from approximately ~~November 13, 2017~~ October 19, 2017 through approximately January 2, 2018.
- 4.9 RESOLVED, that the Board of Education appoint **Dustin Jones**, 64 Lyceum Street, Geneva, NY, to the probationary position of Teacher Aide for a probationary period not to exceed 52 weeks to commence on October 23, 2017 and to be paid at the salary of \$12.63 per hour for the remainder of the 2017-2018 school year.
- 4.10 RESOLVED, that the Board of Education appoint **Elizabeth Reed**, 1733 Clark Street Road, Auburn, NY, who holds initial certifications in Childhood Education (1-6) and Students with Disabilities (1-6) to a four (4) year probationary period in the tenure area of Special Education Teacher, effective November 30, 2017 and tentatively ending on November 29, 2021 and to be paid at Step 2 B+36 (\$53,675) for the 2017-2018 school year. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Section 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time.

- 4.11 RESOLVED, that the Board of Education appoint **Maureen Kelly**, 6405 Route 90N, Cayuga, NY, to the position of Long-Term Substitute Teacher in the absence of Lindsey Stupp, who is on medical leave at the salary of \$110.00 per day, effective October 23, 2017 through approximately January 2, 2018.
- 4.12 RESOLVED, that the Board of Education appoint **Kara Strods**, as a Long-Term Substitute Teacher for up to two (2) hours per day in the absence of Lindsey Stupp, who is on medical leave, at the salary of \$56.44 per hour from October 23, 2017 through approximately January 2, 2018.
- 4.13 RESOLVED, that the Board of Education appoint **Sandra St. Clair**, 2258 Skillet Road, Auburn, NY, to the position of Substitute Food Service Helper at the salary of \$10.40 per hour effective October 31, 2017.

Carried: 8-0

Motion by: Mary Seitz Seconded by: Ann Marie Daum

- 4.6**** RESOLVED, that the Board of Education appoint **Tammy DiSanto**, 2018 Cranebrook Drive, Auburn, NY 13021, to the position of Substitute Teacher Assistant at the salary of \$75.00 per day effective October 31, 2017.

Carried: 7-0

(1 - Abstain – Barry Schwarting)

Call for Executive Session

President Barry Schwarting called for an executive session for the purposes of student discipline at 7:48 p.m.

Motion by: Randy Morehouse Seconded by: Carol Quill

Carried: 8-0

Returned to regular session at 8:06 p.m.

Adjournment

Motion by: Tom Weaver Seconded by: Mary Seitz

To adjourn the Board meeting at 8:31 p.m.

Carried: 8-0

Next Board Meeting:
November 13, 2017, 7:00 PM @ MS/HS Library
Reception with Facilities Staff and Board of Education

Respectfully Submitted,

Valerie Castiglia
District Clerk