



New York State Department of
TAXATION and FINANCE

OTPA Sales Tax Exempt Organizations Unit
Building 8 Room 425
W.A. Harriman Campus
Albany, NY 12227

December 3, 2003

UNION SPRINGS CENTRAL SCHOOL DISTRICT
239 CAYUGA ST
UNION SPRINGS, NY 13160

Dear Sir or Madam:

The Tax Law exempts New York State governmental entities such as your organization, UNION SPRINGS CENTRAL SCHOOL DISTRICT, from the payment of New York State sales and use taxes on their purchases. In order to make tax exempt purchases, a New York State governmental entity must present vendors with the entity's official purchase order or other documentation (e.g., payment voucher, contract of sale, Form AC 946, *Tax Exemption Certificate*, Form ST-129, *Exemption Certificate - Tax on occupancy of hotel rooms*, etc.) which indicates that the purchaser is a New York State governmental entity.

Tax exemption numbers and Form ST-119.1, *Exempt Organization Exempt Purchase Certificate*, are not issued to New York State governmental entities. If a vendor requests a tax exemption number or Form ST-119.1, *Exempt Organization Exempt Purchase Certificate*, from you, the UNION SPRINGS CENTRAL SCHOOL DISTRICT may give the vendor a copy of this letter. This will advise the vendor that a governmental purchase order, or other evidence that the UNION SPRINGS CENTRAL SCHOOL DISTRICT is the purchaser, is the only documentation the vendor needs in order to not collect sales tax.

New York State Department of Taxation and Finance
OTPA-Technical Services Bureau
Sales Tax - Exempt Organizations Unit
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