

POLICY

1990

8330

Instruction

SUBJECT: OBJECTION TO INSTRUCTIONAL MATERIALS

Any criticism of instructional materials that are in the schools should be submitted in writing to the Superintendent. The Board of Education will be informed. A committee, including the librarian and building principal, will be designated by the Superintendent to investigate and judge the challenged material according to the principles and qualitative standards stated in policy #8320.

REGULATION

1998

8330R

Instruction

SUBJECT: OBJECTION TO INSTRUCTIONAL MATERIALS

Complaints must be submitted in writing to the building principal on the form (Form #8330F) provided for this purpose by the Union Springs Central Schools or in a signed statement containing the following information:

- 1) Name and address of the complainant, if acting as an individual.
- 2) If complaint is made by an organization, the name and address of the individual complainant and of the organization he/she represents and a statement of the complainant's position in the organization.
- 3) Title, author, publisher, copyright date, and page(s) on which the alleged unsuitable material appears.
- 4) Quotations of the alleged unsuitable material with a clear statement of the writer's objections to the material.

Upon receipt of the complaint form, building principal will review the complaint with the school librarian and/or resource staff members and submit his/her findings and disposition in writing to the complainant. A copy of such findings will be sent to the Superintendent of Schools. Until a decision has been made, the book or materials shall remain in circulation.

Appeal by the complainant as a result of the decision by the building principal will be submitted in writing to the Superintendent of Schools. The Superintendent shall appoint a Special Review Committee composed of the school librarian, at least three (3) professional staff personnel competent in the questioned field, and three (3) District residents. The Special Review Committee in its determinations will consider the source, purpose, and use of the material in question. After due deliberation, the Special Review Committee shall submit necessary data and/or materials and a report of its findings in writing to the Superintendent of Schools. The report need not be unanimous and may be composed of separate majority and minority reports. Appeals from this recommendation submitted by the Special Review Committee may be made through the Superintendent of Schools to the Board of Education.

8330F

CITIZEN'S REQUEST FOR RE-EVALUATION OF INSTRUCTIONAL MATERIALS

Name _____

Address _____ Telephone _____

REPRESENTING

Self _____ Organization or group _____
(Name)

MATERIAL QUESTIONED

BOOK: Author _____ Hardcover _____ Paperback _____
Title _____ Publisher (if known) _____

OTHER MATERIAL: Kind of Media _____
(film, filmstrip, record, etc.)

Please respond to the following questions. If sufficient space is not provided, please use additional sheets of paper.

- 1) Have you seen or read this material in its entirety? _____
If not, what parts have you seen or read? _____
- 2) To what do you object? Please cite specific passages, pages, etc. _____

- 3) What do you believe is the main idea of this material? _____

- 4) What do you feel might result from use of this material? _____

- 5) What reviews of this material have you read? _____
- 6) For what other age group might this be suitable? _____
- 7) What action do you recommend that the school take on this material? _____

- 8) In its place, what material do you recommend that would provide adequate information on the subject? _____

Date _____

Signature _____